



Memo No. 1023 /SCFS/BER/2022

Dated : 06-09-2022.

VACANCY NOTICE

Part-I

1. In pursuance of approval of the Government in Food & Supplies Department vide Order No. DCG-33018/1/2022-SEC (DCG)-DCG/1118 dated. 22-08-2022 of the Deputy Director, Directorate of Consumer Goods, Food & Supplies, Government of West Bengal, and 3034 (EN)/DCFS/MSD/2022 Dt. 29.08.2022 of the District Controller, Food & Supplies, Murshidabad applications are invited from:
 - a) An individual permanently residing in the Berhampore sub-division,
 - b) Registered partnership firm,
 - c) Registered Co-operative Society,
 - d) Sangha or Mahasangha of Self Help Groups working within Murshidabad district.

for filling up the vacancy of S.K. Oil Dealership under the West Bengal Kerosene Control Order, 1968 as amended from time to time, at the following location :-

The **details of the location of the vacancy:**

Chiravija under Begunbari mouza near Rima Brickfield under Begunbri GP under Beldanga-I Block covering village Begunbari mouza and Bishnagar mouza, Dist-Murshidabad.

2. **Application** in **Prescribed Proforma (Form- D)** along with requisite **documents** as mentioned in West Bengal Kerosene Control Order 1968 as amended and receipt of deposition of Application Fee of Rs. 500/- (Rupees five hundred) only should be submitted to the office of the Sub-Divisional Controller (Food & Supplies), Berhampore sub-division.
3. **Deposit of Application Fee:** Please visit GRIPS portal [www.wbifms.gov.in/GRIPS/]. Select - "Make Payment" link. Read GRIPS instructions carefully. Select Department - Food & Supplies. Select Services - Application Fee. Then Click - PROCEED and complete the process. The Application Fee has to be deposited through GRIPS portal under the Head of Account 0408-00-101-001-16.
4. The Application can be submitted in any of the following mode:
 - a) by Registered Post /Speed Post or
 - b) by hand in a sealed cover.
5. The Envelope containing Application submitted through Registered Post/Speed Post or by hand should be superscribed "**Application for engagement as S.K. Oil Dealership at Chiravija under Begunbari mouza near Rima Brickfield under Begunbri GP under Beldanga-I Block covering village Begunbari mouza and Bishnagar mouza, Dist-Murshidabad.**"
6. Specimen copy of the Application form will be available in the office of the undersigned and it can also be downloaded from official website of the department **food.wb.gov.in**.

7. **Last Date of submitting Application :** The Application can be submitted during working hours on any working day in the office as mentioned above within 30 (thirty) days from the date of publication of Gazette notification or newspaper advertisement, whichever is later.
8. **Incomplete application or application received after the stipulated date, or application received from ineligible applicants will be summarily rejected.**

Part-2

Eligibility Criteria :

9. The applicant must fulfil the following eligibility criteria:
- (i) The applicant shall be :
 - (a) an individual permanently residing in the Berhampore Sub-division,
 - (b) registered partnership firm,
 - (c) registered Co-operative Society,
 - (d) Sangha Or Mahasangha of Self-Help Groups working within Murshidabad district.
 - (ii) The individual applicant or partners of the registered partnership firm or members of the registered Co-operative Society or members of the Sangha or Mahasangha of Self-Help Groups applying for S.K. Oil dealership must be adult Indian Citizen(s).
 - (iii) If the applicant be Sangha or Mahasangha of Self Help Groups, it shall be working in the (viz. Murshidabad) district.
 - (iv) The godown must be well ventilated pucca structure with a concrete floor.
 - (v) There has to be adequate space in front of the godown for unloading of stock.

Part-3

10. Following **person/entity shall not be eligible to apply** for a license of S.K. Oil Dealership, namely-
- (i) A person holding license of S.K.Oil dealer or S.K.Oil Agent or FPS Dealer or Distributor or Wholesaler in his name or a relative of such licensees.
 - (ii) A member of local bodies, local authority, Panchayati Raj Institutions, board or corporation, or Member of Legislative Assembly or a Member of Parliament during his tenure as such capacity.
 - (iii) A minor or person of unsound mind or an insolvent.
 - (iv) A person convicted by the court under the Act or in any other criminal proceedings connected with essential commodities.
 - (v) A person holding a post in the establishment of any State Government or Central Government or any authority or body or institution of Local self-government established or constituted by or under the Constitution or by any other law made by the Parliament or a State Legislature or by notification issued or order made by the Central Government or a State Government.
 - (vi) A limited liability partnership.
 - (vii) A corporation or company.

Part-4

Documents to be attached :

11. The applicant **must submit the following copies or original supporting documents** along with application in Form- D:[All photocopies shall be self-attested]
- (a) Recent colour photograph (to be self-attested and affixed on the application form).
 - (b) **Affidavit** as per Annexure - I to Form 'D' under the West Bengal Kerosene Control Order, 1968 (as amended) in original.
 - (c) Application fees challan.
 - (d) Identity proof of the Proprietor/Partners[EPIC(s)/Aadhar Card(s)/PAN(s)/ Passport(s)].
 - (e) Proof of residential address of the Proprietor/Partners (Photocopy of EPIC/Aadhar/Passport /recent Electric bill/ Driving License).
 - (f) Proof of date of birth of the Proprietor/Partners (birth certificate/ admit card of Madhyamik or equivalent / EPIC/ Aadhar Card/Passport).
 - (g) PAN Card of Proprietor /Firm.
 - (h) In case of partnership firm, registered partnership deed.
 - (i) Power of Attorney in favour of Signatory Authority (not in case of proprietorship).
 - (j) Proof of educational qualification of proprietor/ signatory partner (Certificate or Mark sheet).
 - (k) Medical certificate of fitness of proprietor/signatory partner from a Registered Medical Practitioner.
 - (l) Identity proof of the office bearers.
 - (m) Proof of residential address of the office bearers (Photocopy of EPIC/Aadhar/ Passport/ recent Electric bill/ Passport / Driving License)
 - (n) PAN Card of the organisation.
 - (o) Registration Certificate.
 - (p) Resolution of Board of Directors/Governing Body for venture into SKO Dealership.
 - (q) Power of Attorney in favour of signatory office bearer.
 - (r) Proof of educational qualification of signatory office bearer
 - (s) Medical certificate of fitness of signatory office bearer
 - (t) A layout map showing offered godown, office, space for loading & unloading of trucks and approach road
 - (u) Rental Possession:
 - a. RoR of the owner.
 - b. Lease Deed or Tenancy Agreement (Registered)
 - c. Up to date rent receipt.
 - (v) Ownership:
 - a. RoR in name of applicant.
 - b. Deed of conveyance/purchase/gift (Registered) if RoR is not furnished.
 - c. Up to date property tax receipt.
 - d. NOC of other co-owners, if applicable.
 - (w) Proof of financial solvency (Account statement/Deposit Certificate (FD/TD/RD/Flexi) /photo copy of updated Passbook issued by are cognized bank as reflected on the day of application and 6(Six)months preceding the date of application continuously)
 - (x) Other licence(s) under Govt. WB, if any
 - (y) Income Tax Return for last 3 FYs, if applicable and Audit Report for last 3 FYs, if applicable.

Part-5

12. **Other Terms and Conditions :-**

- i. The functioning of the dealership shall be governed by the provisions as laid down in the West Bengal Kerosene Control Order, 1968 as amended from time to time and Government Orders /Notifications issued from time to time.
- ii. Any form of canvassing shall be a good and justifiable reason for disqualification of a candidate or rejection of the application.
- iii. Any suppression of fact /information or incorporation / providing of wrong information in the application form or attached documents will be considered as a good and justifiable reason for disqualification for a candidate or rejection of application and taking appropriate legal action.
- iv. The Licensing Authority or Government in Food & Supplies Department reserves the right to reject any application or cancel the vacancy at any stage of the processing of the application(s) without assigning any reason thereof and will not entertain any correspondence on this score.
- v. The entire procedure of selection of a suitable candidate for S.K. Oil Dealership will be guided by the relevant provisions of West Bengal Kerosene Control Order, 1968 as amended up to date and order issued thereunder and any other relevant order issued before the publication of this notice, which are available in the official portal.
- vi. Applicants must insist on acknowledgement /receipt along with list of documents submitted if application is submitted by hand.
- vii. Notwithstanding anything contained in this notification, the State Government may, for the reasons to be recorded in writing, cancel the vacancy at any time before the approval is granted.

T.26 *06/09/22*
(Tahajul Islam, WBF&SS)
Sub-divisional Controller
Food & Supplies, Berhampore (Sadar)

Memo No 1023/1 (25) /SCFS/BER/2022

Dt 6/09/2022.

Copy forwarded for favour of kind information to:-

1. The Sabhadhipati Murshidabad Zilla Parishad Murshidabad.
2. The District Magistrate Murshidabad.
3. The Addl. Secretary to the Government of West Bengal, Food & Supplies Department, 11/A Mirza Galib Street, Kolkata-87
4. The Director, Director of Consumer Goods, Food & Supplies Department, 11/A Mirza Galib Street, Kolkata-87.
5. The Addl. District Magistrate (Food) Murshidabad
- 6-10. The Sub-divisional Officer Berhampore/Lalabgh/Kandi/Jangipur/Domkol.
11. The PD DRDC Murshidabad with kind request to kindly convey the matter to the intending SHGs.
12. The District Controller, Food & Supplies Murshidabad .
13. The ARCS Murshidabad with request to kindly convey the matter to the intending Coopt societies.
14. The DIO NIC Murshidabad with a request to kindly make arrangement for uploading the matter in the district website.
15. The DICO Murshidabad . A gist of the advertisement in Bengali is enclosed with a kind request to immediately make arrangement of publishing in a leading Bengali daily for wide publicity of the public.
16. The Karmadakshya Khadhya-O -Sarbaraha Sthayee Samity Murshidabad Zilla Parishad.
- 17- The Savapati Beldanga-I for kind information.
- 18- The Block Development Officer Beldanga-I .
19. CI(F&S) HQ.
- 20-24. The Block Inspector (F&S) Berhampore/ Hariharpara/Nowda/Beldanga-I/Beldanga-II
For making wide publicity.
25. Office Notice Board.

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